*Copy and paste this sample language into onto your own letter or e-mail or print on your letterhead or email template. A simple and plain letter and envelope or e-mail is most effective. You may consider printing “Time Sensitive Information Enclosed” on the envelope or e-mail subject line.*

**Association Name
Association Address**

Dear \_\_\_\_\_\_\_\_\_\_\_\_:

Our files indicate that your address has changed.  Did you remember to update your voter registration? If you want to vote, you need to update your registration with your new address. Don’t worry; changing your address is easy.

As a REALTOR®, you are eligible to take advantage of the NATIONAL ASSOCIATION OF REALTORS®’ proprietary online voter registration services. You can access a form to change your address at [www.realtorsvote.org](http://www.realtorsvote.org/). Voting is important. But to vote, you must be registered at your current address. So please update your voter registration today.

[Signature name here]