



2023-24 Federal Political Coordinator Application

In addition to this application, applicants are encouraged to seek a formal letter of recommendation from their local board of directors. This letter should be addressed to the Texas REALTORS® director of political affairs, include the board's rationalization for support, and be signed by the association's president or chair.

2023 Application Deadline: November 18th, 2022

Applicant Name _____

Brokerage _____

Primary Local Association _____

Home Address (where registered to vote)

Street _____

City _____ State _____ Zip _____

Mobile Phone _____ Office Phone _____

Email _____

Most recent election in which you voted? _____

2023-24 Congressional Representative _____

2023-24 District _____ Party _____

Why are you qualified to be an FPC for this Member of Congress?

Have you personally contributed to this Official's campaign? _____

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Have you been an FPC for this Official in the past? _____

Have you been an FPC for another Official in the past? _____

Will you attend NAR's FPC Training? _____

FPCs are also encouraged to make a voluntary contribution to RPAC, as a tangible, credible sign of their commitment to NAR's legislative objectives and their understanding of RPAC's importance in achieving those goals.

Required Duties of FPCs

A Federal Political Coordinator's most valuable contribution to NAR is the relationship they develop with their Member of Congress. In addition to regular contact with the assigned Member of Congress, there are several specific tasks which are required to fulfill the role of FPC. **Please initial each item to acknowledge your commitment to fulfill these requirements.**

_____ **Respond to All NAR Calls for Action** | FPCs are expected to respond to ALL NAR Calls for Action they receive. As NAR's key REALTOR® communicators with Congress, FPCs are looked upon as leaders by their REALTOR® colleagues and should lead by example. After responding to a Call for Action, FPCs should also encourage their fellow REALTORS® to do the same.

_____ **Advocate on Behalf of all REALTORS® and the REALTOR® Party** | The REALTOR® Party is the non-partisan approach to moving forward legislation that is of benefit and value to all REALTORS®. FPCs must be able to remain neutral on the issues and remove their personal bias before advocating on any REALTOR® supported issue 100% of the time.

_____ **Contact Assigned Member of Congress At Least Once per Quarter and Submit a Field Report** | FPCs should have a minimum of four personal contacts with their Member of Congress (or staff) per year. FPCs are encouraged, however, to not limit that number to four and should communicate with their assigned legislator as often as possible. Filing a field report after each meeting alerts NAR lobbying, policy and RPAC staff (if a check delivery was part of the interaction) as well as state government affairs staff that the meeting occurred and follow up may be required.

_____ **Participate in Training as Required** | All FPCs must complete required training whether it be in person or online. Being familiar with each NAR issue is essential to advocate on behalf of REALTORS® - this issue education will occur in the training modules.

_____ **Utilize and Deliver All RPAC Contributions in a Timely Manner** | FPCs are each allocated In-State Funds to help develop their relationship with their Member of Congress. FPCs are to ensure that these funds are utilized early in the two-year cycle (six-year cycle for Senators). \$1000 is allocated for each Representative and \$2000 for each Senator, per cycle. FPCs are also responsible for delivery of additional RPAC checks as approved by the RPAC National Trustees. They should ensure that each check is delivered in a timely manner.

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_____ **Attend each Annual Mid Year Meeting** | FPCs are reimbursed up to \$1000 for travel expenses incurred to attend the Mid Year Meeting. Each FPC should make every effort to attend to lead the issue advocacy in their respective Member of Congress' office. This is the most important Federal meeting of the year and FPC participation is vital.

_____ **Develop a Contact Team** | Each FPC should identify REALTORS® in the district that can assist in their duties, and should notify their state RPMIC member upon doing so. The FPC should maintain regular communication with the team on the NAR issues and CFAs. The team should be ready to aid the FPC in check deliveries or facilitate a meeting in the FPC's absence if necessary. Members of the team will be viewed as possible replacements for the FPC should the time come to step down.

_____ **FPCs Should Support Their Assigned Member of Congress** | FPCs may not engage in activities that support or can be perceived as supporting their Member's opponent, including but not limited to contributing to the opponent's campaign. Such activities may be the basis for considering terminating the FPC's appointment.

FPC Recommendation Process

There is a formal process for nominating new Federal Political Coordinators (FPCs) or making any changes to the current list of NAR FPCs. Every two years, incoming state association Presidents recommend FPC appointments to NAR. The NAR RPMIC Chair then finalizes the recommendation, and the President of NAR officially approves the recommendation.

In developing recommendations for nominating new FPCs, Texas REALTORS® shall consider:

- Local board recommendation(s)
- Elected official's recommendation(s)
- Area of official's concentrated influence
- Home base of elected official
- Demographics of district
- History of REALTOR® association involvement
- Voting history
- Knowledge of real estate issues
- Support of the REALTOR® Party
- TREPAC/RPAC history
- Relationship with elected official/staff
- Ability and willingness to perform required duties
- Residence.

None of these factors shall expressly qualify or disqualify prospective FPCs from consideration.

Applicant Signature

Date

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For Association Use

Congressional Representative's FPC Preference (if any):

Local, State, National REALTOR® Party Involvement

Previous FPC History

Quarterly Reports History _____

In-state allocation utilized? _____